

How were you referred to our office? \_\_\_\_\_

**Patient Information**

Patient Name:  
(Last) \_\_\_\_\_ (First) \_\_\_\_\_ (MI) \_\_\_\_\_  
Date of Birth: \_\_\_/\_\_\_/\_\_\_ Social Security: \_\_\_-\_\_\_-\_\_\_ Drivers License #: \_\_\_\_\_ State \_\_\_\_\_  
Address: \_\_\_\_\_ Apt: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Best contact phone number, circle one: Cell, Home, or Work  
Cell: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Employer: \_\_\_\_\_ Occupation \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Insurance and Policy Holder Information**

**Primary Insurance Company:** \_\_\_\_\_

**Policy #** \_\_\_\_\_ **Group #** \_\_\_\_\_

Insurance Company Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_  
Insurance Company Phone: \_\_\_\_\_ Policy Holder Relationship \_\_\_\_\_  
 Check box if Policy Holder Information (below) is same as Patient Information  
Policy Holder Information Name:  
(Last) \_\_\_\_\_ (First) \_\_\_\_\_ (MI) \_\_\_\_\_  
Date of Birth: \_\_\_/\_\_\_/\_\_\_ Social Security: \_\_\_-\_\_\_-\_\_\_ Drivers License #: \_\_\_\_\_ State \_\_\_\_\_  
Address: \_\_\_\_\_ Apt: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Best contact phone number for policy holder, circle one: Cell, Home, or Work  
Cell: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_  
Policy holder e-mail: \_\_\_\_\_  
Policy holder employer: \_\_\_\_\_ Occupation \_\_\_\_\_  
Policy holder employer address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Secondary Insurance Company:** \_\_\_\_\_

**Policy #** \_\_\_\_\_ **Group #** \_\_\_\_\_

Insurance Company Address: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_  
Insurance Company Phone: \_\_\_\_\_ Policy Holder/Relationship \_\_\_\_\_  
 Check box if Secondary Insurance Policy Holder Information (below) is same as Primary Insurance  
Policy Holder Information: Name:  
(Last) \_\_\_\_\_ (First) \_\_\_\_\_ (MI) \_\_\_\_\_  
Date of Birth: \_\_\_/\_\_\_/\_\_\_ Social Security: \_\_\_-\_\_\_-\_\_\_ Drivers License #: \_\_\_\_\_ State \_\_\_\_\_  
Address: \_\_\_\_\_ Apt: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Best contact phone number for policy holder, circle one: Cell, Home, or Work  
Cell: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_  
Policy holder e-mail: \_\_\_\_\_  
Policy holder employer: \_\_\_\_\_ Occupation \_\_\_\_\_  
Policy holder employer address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Release of Medical Information:

Who may we share your medical information with?

1. \_\_\_\_\_ Relationship: \_\_\_\_\_
2. \_\_\_\_\_ Relationship: \_\_\_\_\_
3. \_\_\_\_\_ Relationship: \_\_\_\_\_

Pharmacy Information:

Name: \_\_\_\_\_ City: \_\_\_\_\_  
Phone: \_\_\_\_\_

Emergency Contact Information:

Name of Person to Contact in an Emergency: \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_  
Phone number: \_\_\_\_\_ Alternate number: \_\_\_\_\_

Consent for treatment:

I voluntarily give my permission to the health care provider(s), associates, and such assistant(s) as they may deem necessary to provide medical services to me. I understand by signing this form, I am authorizing them to treat me for as long as I seek care from the physician and associates, or until I withdraw my consent in writing.

Statement of Financial Responsibility/Assignment of Benefits:

I acknowledge that I am legally responsible for all charges in connection with the medical care and treatment provided by Plastic Surgery Associates. I assign and authorize payments to Plastic Surgery Associates. I understand my insurance carrier may not approve or reimburse my medical services in full due to usual and customary rates, benefit exclusions, coverage limits, lack of authorization, or medical necessity. I understand I am responsible for fees not paid in full, co-payments, and policy deductibles and co-insurance except where my liability is limited by contract or State or Federal law.

Patient or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Photo Consent**

Patient \_\_\_\_\_ Age \_\_\_\_\_

I authorize Plastic Surgery Associates, and office staff ("Authorized Parties") to take pre-, intra-, and post-operative photos during the course of my evaluation and treatment.

I understand that the photos may be stored on electronic or paper medical records. As able, patient identifying features are excluded.

I approve the photos to be used for the following purposes:

- Clinical documentation
- Testing and credentialing with the American Board of Plastics Surgeons
- Educational activities directed at patients and other physicians
- Presentations to medical and non-medical organizations
- Presentation at local, regional, national, or international meetings
- Publication in medical journals
- Marketing purposes such as brochures, educational pamphlets, and website

I understand my clinical care will not be affected by my choice to authorize or not authorize use of the photographs for the above stated purpose.

I hereby release and hold harmless the Authorized Parties of and from any and all claims, demands, damages or causes of action in connection with the use of the photographs I have hereby authorized.

Patient or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_